The Hague, 08 January 2020
EDOC # 1082554

**Notice of a Call for Tender**

Europol Reference: **2004/C21/B**
Tender Name: **Psychological support services**

Description of required services:

Europol wishes to procure psychological support services to be carried out at Europol's premises.
The services are intended for team members and team leaders working with disturbing data such as child exploitation, human trafficking and terrorism.

Description of Contract – Contract value and duration[1]:

The outcome of this tender procedure will be a framework agreement with one service provider for the duration of 1 year with 3 possible renewals of 1 year. Maximum 4 years.

The maximum expenditure for the complete lifetime of the contract will be €90,000.00 exc. VAT

Selection criteria - Conditions for participation:

The service provider must have:

Access to the market
Participation in procurement procedures is open on equal terms to all natural and legal persons falling within the scope of the Treaties. This includes all legal entities registered in the EU and all natural persons having their domicile in the EU. Participation is also open to all natural and legal persons registered or having their domicile in a non-EU country which has an agreement with the European Union in the field of public procurement on the conditions laid down in that agreement.
Europol may require proof of access to the market.

Legal capacity
Tenderers must be legally capable of performing the service contract they apply for.
Europol may require the following proof of legal capacity:

- enrolment in a relevant professional or trade register, except for international organisations;
- for service contracts, authorisation proving that it is authorised to perform the contract in its country of establishment or be a member of a specific professional organisation.

Technical and professional capacity
Tenderers shall have sufficient technical and professional capacity to perform the contract.

**Europol may specify additional criteria and proofs in the Procurement Documentation**.

[1] This is an estimation of the maximum expenditure and maximum duration and should not be construed in any way as the actual expenditure that Europol will make under the contract and the actual duration of the contract.

How to obtain the full Invitation to Tender:

In order to participate in this call for tender and to receive the full documentation you are invited to send an email to the following address: tenders@europol.europa.eu

Please include the following information in your request:

- Economic Operator's Name,
- Economic Operator's address,
- Economic Operator's registration number,
- Economic Operator's VAT,
- Contact person,
- E-mail,
- Phone,
- Website (if available),

as well as the tender reference: ***2004/C21/B- Psychological support services***

**Deadline for requesting to participate: 23:59 CET on 23 January 2020.**

After this deadline, the procurement documents will be sent simultaneously to all recipient companies.