



RECORD OF PROCESSING ACTIVITIES

Record of processing activities with administrative personal data based on Article 31 of Regulation 2018/1725 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies applicable to Europol in accordance with Article 46 of the Europol Regulation
Part I – Public Information

Q1	Last Update of the record	29 October 2020
Q2	Reference number	EDOC #1136298
Q3	Data controller <i>Contact details</i>	Head of Corporate Communication team CAB-11@europol.europa.eu
Q4	Data Processor <i>(if applicable)</i> <i>Contact details</i>	EWORX E-BUSINESS SERVICES S.A. located at 66 Jean Moreas Street, 15231, Halandri-Athens, Greece, with VAT number EL999982925 e-mail: europol@eworx-intl.com Tel: +30 210 6148380
Q5	Joint controller <i>(if applicable)</i> <i>Contact details</i>	N/A
Q6	Data Protection Officer	<i>dpo@europol.europa.eu</i>
Q7	Name of processing activity	Registration to e-mail alerts/newsletter on Europol Corporate website
Q8	Purpose of processing	Users can register to receive by email an e-mail alert/newsletter whenever a new Press release or News item is published, a new Vacancy or Internship is published or a new document is published.
Q9	Data categories	<input type="checkbox"/> Name <input type="checkbox"/> Address <input type="checkbox"/> Date of birth, <input type="checkbox"/> Place of birth <input type="checkbox"/> ID/ passport no. <input type="checkbox"/> Marital status <input type="checkbox"/> Gender <input checked="" type="checkbox"/> Email address <input type="checkbox"/> Phone no. <input type="checkbox"/> Name employer <input type="checkbox"/> Personnel number <input type="checkbox"/> Function

Europol Unclassified – Basic Protection Level

		Other (please, specify):
Q10	Description of categories of persons	<input type="checkbox"/> Europol - All Staff <input type="checkbox"/> Europol - Contractors <input type="checkbox"/> Europol - Law Enforcement Officers <input type="checkbox"/> Europol - Liaison Officers <input type="checkbox"/> Europol - Seconded National Experts <input type="checkbox"/> Europol - Task Force Officers <input type="checkbox"/> Europol - Trainees & Interns <input checked="" type="checkbox"/> Others Subscribers to the services
Q11	Time limit for keeping the data	Until the user unsubscribes
Q12	Recipients of the data	The data are stored inside the Content Management System (CMS) of the website. Restricted access to that data have only the website administrators of Europol or the external suppliers (Eworx S.A).
Q13	Transfer to third countries or international organisations	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES: Name third party I: Place of third party: Contact details: Legal basis transmission: Does the recipient processes data on behalf of Europol <input type="checkbox"/> Yes <input type="checkbox"/> No Safeguards established:
Q14	General description of security measures	The data are stored in a secure server used for Europol's Corporate website with restricted access only to administrators. Access is possible only via multiple layers of logins with 2-step authentication for enhanced security.
Q15	How data subjects can exercise their rights to access, rectification, object and data portability (where applicable)	Via e-mail to the data controller